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OFFICE OF RESEARCH AND DEVELOPMENT

GENERAL NOTICE NO. 23

21 September 1967

1. The inauguration of the IPRD as an open shop working facility requires ORD to be concerned in detail with those security aspects peculiar to a current intelligence information processing laboratory. These include as continuing review items:

- a. Maintenance of a balance between meaningful intelligence security and the internal creative environment of an effective laboratory; user control.
- b. Time-shared aspects of security involving third generation machines; memory integrity; information access control.
- c. Magnetic data records accountability such as cartridges (data cells), discs and tapes.
- d. Paper tapes and card controls; documentation controls.
- e. Miscellaneous; alarms; emanations control, etc.

2. It is expected that the requirements for security will mutate with usage load, the type usage and the scope of problems. This requires that an on-going, working review of security provisions be reconciled with the month-to-month utilization of the IPRD Laboratory.

3. Concurrent with the specific aspects of ADP security in an open shop environment, there will be significant physical security and safety items which it is desired to update on a continuing basis. These include fumes venting, high voltage safeguards, laser usage, along with the usual considerations of a normal laboratory area.

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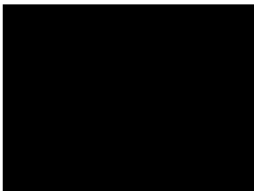
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4. Accordingly, there is hereby appointed a review panel for ADP security for the Office of Research and Development. Members of the panel will be as follows:

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 Chairman
Member
Member
Member
Member

5. Monthly meetings will be held to carry out the indicated review of practices and procedures. Recommendations for amendments to the IPRD Security Plan will be made where indicated for action through appropriate channels.

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ROBERT M. CHAPMAN
Director of Research and Development

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